**Concierge Service – Brochure Copy**

Golden Life Concierge is a premium lifestyle service supporting families who are planning or currently migrating to and investing in Australia.

金质生活向计划在澳洲移民及投资的家庭提供私人管家服务。

Specialising in the city of Sydney, Golden Life Concierge helps families to feel comfortable and at home as soon as possible.

建立在悉尼，金质生活帮助新移民家庭更快融于澳洲生活。

Our team of local experts provide support every step of the way – answering questions, providing advice and breaking down the language barrier.

我们团队中的悉尼本土人士可以在生活上的各个方面提供帮助-解答问题，提供建议，消除语言障碍。

Our services are highly customisable to suit the needs of individual families. Whether it’s finding the best school for your children, the help you need in your home, knowing where to buy your favourite groceries or an introduction to a great GP or Specialist – Golden Life Concierge will cater to your every need.

我们向家庭提供私人定制服务以满足不同家庭的不同需求。无论是帮子女择校、了解哪里可以买菜、介绍高水平的医生，金质生活都可以满足您的需求。

Your family will be assigned a professional Personal Assistant who is fluent in both English and Mandarin, making the process of migrating less daunting and more enjoyable.

我们会给您的家庭分配一个精通中英文的专业私人助理，让你的移民之路更加简单、快乐！

Our services include but are not limited to:

我们的服务包括但不仅限于以下内容：

**School 学校**

* Recommend the best schools and childcare centres 推荐最好的学校和幼儿园
* Compare school rankings and academic results 比较学校排名和学术水平
* Arrange private tours of schools and meetings with Principals 安排参观学校以及拜访校长
* Manage the school application process through to completion 帮助提交申请直到录取
* Assist with starting school, such as purchase of uniforms and textbooks, understanding school procedures and more 协助开学之后买校服、书本、了解学校等事宜
* Appoint private tutors to assist with learning English and completing homework assignments 安排家教帮助学英语以及辅导作业
* Organise extra curricular activities, such as piano lessons, tennis lessons and more 安排钢琴、网球以及其他课外活动
* Translate all school correspondence such as academic report cards, homework assignments and more 翻译所有学校信件比如成绩单、作业等等

**Home & Car 房屋及车辆**

* Recommend the best suburbs for families 推荐最好的购房区域
* Make introductions to Real Estate Agents and support the buying process 介绍房屋中介、协助买房流程
* Arrange unpacking and home organisation services 安排入户及家具整理服务
* Assist to purchase furniture and appliances 安排购买家电
* Source the best utility companies and organise connection – electricity, gas, water, phone, internet, TV and more 安排最好的公共事业公司接入水电气、电话、网络、电视等等
* Appoint staff for your home such as cleaners, gardeners and more 安排清洁工、园丁等等
* Compare home insurance options and assist with purchasing 比较及安排购买保险
* Assist with car purchasing, leasing and acquiring necessary insurance 安排买车、租车及相关保险

**Everyday Necessities 日常**

* Explain local grocery options such as supermarkets, specialty stores, Asian grocers and more 介绍本地可以买菜的地方比如超市、特殊店铺、亚洲超市等
* Recommend beauty and wellness services such as hair salons, nail parlours, beauty salons and more 推荐美发沙龙、美甲、美容等服务
* Explain retail shopping options such major shopping centres and luxury brands 介绍购物中心、奢侈品品牌
* Source quality trades people such as plumbers, electricians, painters and more介绍高质量水暖工、电工、油漆工等
* Assist with government registrations such as drivers license, Medicare and more帮助注册驾照、医保等
* Assist to open bank accounts and set up online banking 帮助银行开户、开通网上银行
* Assist to set up memberships – library, gym, golf club and more帮助注册图书馆、健身房、高尔夫俱乐部会员等会员
* Explain private and public transport options 介绍私人及公共交通
* Organise private and group language classes安排私人以及团体语言课程
* Translate documents and mail 翻译文件、信件

**Health & Lifestyle 健康及生活方式**

* Compare health insurance options 比较家庭保险
* Recommend the best medical professionals – GP, Dentist, Acupuncture and more 推荐医务人员-医生、牙医、针灸等
* Recommend restaurants 推荐餐馆
* Suggest the best local parks to visit and other outdoor activities推荐周边的公园及户外活动
* Explain local dangers such as Australian wildlife, beach safety and more 介绍当地的危险比如澳洲野生动物、海滩安全等等
* Suggest family outings, recommend holiday destinations, plan children’s birthday parties, play dates and more 介绍家庭郊游、度假目的地，安排儿童生日派对、儿童小聚等
* Arrange Private chauffers 安排司机